



## COMMISSION REGULAR MEETING AGENDA (Revised Item 10e)

May 11, 2021

To be held in virtually via MS Teams in accordance with the Governor's 'Safe Start' order and Proclamation 20-28. You may view the full meeting live at [meetings.portseattle.org](https://meetings.portseattle.org). To listen live, call in at +1 (425) 660-9954, and Conference ID 378 867 236#

### ORDER OF BUSINESS

10:30 a.m.

1. CALL TO ORDER

2. EXECUTIVE SESSION – *if necessary, pursuant to RCW 42.30.110 (executive sessions are not open to the public)*

► 12:00 noon – PUBLIC SESSION

Reconvene or Call to Order and Pledge of Allegiance

3. APPROVAL OF THE AGENDA (*at this time, commissioners may reorder, add, or remove items from the agenda*)

4. SPECIAL ORDERS OF THE DAY

5. EXECUTIVE DIRECTOR'S REPORT

6. COMMITTEE REPORTS

7. PUBLIC COMMENT – *procedures available online at <https://www.portseattle.org/page/public-comment-port-commission-meetings>*

**PLEASE NOTE: DUE TO SENATE CONCURRENT RESOLUTION 8402 AND THE GOVERNOR'S PROCLAMATION 20-28** there will be no physical location for this meeting and the

**PORT WILL NOT ACCEPT** in-person, verbal comments during the regular meeting of May 11, 2022. Alternatively, during the regular order of business, those wishing to provide public comment will have the opportunity to:

1) **Deliver public comment via email:** All written comments received by email to [commission-public-records@portseattle.org](mailto:commission-public-records@portseattle.org) will be distributed to commissioners and attached to the approved minutes.

2) **Deliver public comment via phone or Microsoft Teams conference:** To take advantage of this option, please email [commission-public-records@portseattle.org](mailto:commission-public-records@portseattle.org) with your name and the topic you wish to speak to by 9:00 a.m. PT on Tuesday, May 11, 2021. You will then be provided with instructions and a link to join the Teams meeting.

**This process will be in place until further notice. For additional information,** contact [commission-public-records@portseattle.org](mailto:commission-public-records@portseattle.org).

8. CONSENT AGENDA (*consent agenda items are adopted by one motion without discussion*)

8a. Approval of the Minutes of the Special Meetings of April 27, 2021. (**no enclosure**)

8b. Approval of the Claims and Obligations for the period April 1, 2021, through April 30, 2021, including accounts payable check nos. 939197-939641 in the amount of \$4,044,427.93; accounts payable ACH nos. 034670-035397 in the amount of \$64,349,126.52; accounts payable wire transfer nos. 015584-015602 in the amount of \$11,093,991.36, payroll check nos. 198378-198631 in the amount of \$69,866.46; and payroll ACH nos. 1018131-1024487 in the amount of \$16,910,809.42 for a fund total of \$96,468,221.69. (**memo enclosed**)

8c. Adoption of Resolution No. 3786: A Resolution of the Port Commission of the Port of Seattle Authorizing the Issuance and Sale of Intermediate Lien Revenue and Refunding Bonds in One or More Series in the Aggregate Principal Amount of Not-to-Exceed \$950,000,000, for the Purpose of Financing or Refinancing Capital Improvements to Aviation Facilities and for the Purpose of Refunding Certain Outstanding Revenue Bonds of the Port; Setting Forth Certain Bond

Terms and Covenants; and Delegating Authority to Approve Final Terms and Conditions and the Sale of the Bonds. ([memo](#), [draft resolution](#), and [presentation enclosed](#))

- 8d. Adoption of Resolution No. 3787: A Resolution of the Port Commission of the Port of Seattle Authorizing the Issuance and Sale of First Lien Revenue Refunding Bonds, Series 2021 in the Aggregate Principal Amount of Not-to-Exceed \$60,000,000 (the “Bonds”), for the Purpose of Refunding the Port’s First Lien Revenue Refunding Bonds, Series 2011B (the “2011 Bonds”); Setting Forth Certain Bond Terms and Covenants; and Delegating Authority to Approve Final Terms and Conditions and the Sale of the Bonds. ([memo](#), [draft resolution](#), and [presentation enclosed](#))
- 8e. Authorization in the Amount of \$1,164,000 for the Executive Director to (1) Complete Design and (2) Utilize Port Crews and a Small Works Contract to Construct the IAF Maintenance Path Fence Project at Seattle-Tacoma International Airport (SEA), for a Total Estimated Project Cost of \$1,214,000 (CIP # C801218). ([memo](#) and [presentation enclosed](#))
- 8f. Authorization for the Executive Director to (1) Authorize an Additional \$1,000,000 in Design Funding for the Proposed Fishermen’s Terminal Maritime Innovation Center to Complete Design and Permitting and (2) to Execute an Amendment to the Existing Service Agreement with Miller Hull Partnership, LLP for Fishermen’s Terminal Phased Design Services in the Amount of \$2,500,000; for a New Not-To-Exceed (NTE) Value of \$6,000,000 (CIP #C801084, U00414). ([memo enclosed](#))

## 9. UNFINISHED BUSINESS

## 10. NEW BUSINESS

- 10a. Industrial Development Corporation Annual Meeting – Approval of Minutes, Designation of Officers, and Annual Report for 2020. ([meeting materials](#) and [minutes enclosed](#))
- 10b. Introduction of Resolution No. 3789 and Setting of Second Reading on July 27, 2021, to Enact Minimum Wage and Worker Retention Requirements Applicable to Certain Employers Located at Seattle-Tacoma International Airport. ([memo](#) and [draft resolution enclosed](#))
- 10c. Authorization for the Executive Director to Execute a Contract to Establish a New Airport-wide Quality Assurance Program in the Amount of 1,360,000, for a Term of Five Years, that Will Provide Anonymous and Periodic Measurement, Reporting and Action-planning to Enhance Employee Engagement with Customers. ([memo](#) and [presentation enclosed](#))
- 10d. Authorization to (1) Waive the Competitive Solicitation Process per RCW 53.19.020(5) and Authorize the Executive Director to Execute an Amendment to the Current Port Jobs Contract for an Estimated Value of \$456,250 and Total Contract Value of \$4,881,250, and an Extension of the Contract for a Period up to Six Months through December 30, 2021; and (2) to Authorize the Executive Director to Execute a Contract for the Administrative Oversight, Management and Implementation of Day-to-Day Operations of the Seattle Tacoma International Airport (SEA Airport) Employment Center, the Provision of Workforce Development Services and Support for the Aviation Career Pathways Program for an Estimated Amount of \$10,485,000, and a Five-year Contract Term Plus Two One-year Options to Renew at the Port’s discretion. ([memo](#), [sample lease](#), [infographic](#), [sample license](#), [classroom schematic](#), [center office schematic](#), [Resolution No. 3776](#), and [presentation enclosed](#))
- 10e. Order No. 2021-05: Directing the Executive Director to Allocate up to \$2 million from the Covid-19 Emergency Fund to Support the Port of Seattle’s 2021 Opportunity Youth Initiative and Exempting all Related Contracts from the Requirements of Chapter 53.19 RCW. ([order](#) and [presentation enclosed](#)) **(Revised)**

**11. PRESENTATIONS AND STAFF REPORTS**

- 11a. 2020 Workforce Development Annual Report ([memo](#), [appendix](#), [report](#), [recovery better executive summary](#), [Resolution No. 3776](#), and [presentation](#) enclosed)
- 11b. South King County Fund Recommendations Briefing ([memo](#) and [presentation](#) enclosed)
- 11c. Q1 2021 Financial Performance Briefing ([memo](#), [report](#), and [presentation](#) enclosed)

**12. QUESTIONS on REFERRAL to COMMITTEE and CLOSING COMMENTS**

**13. ADJOURNMENT**